

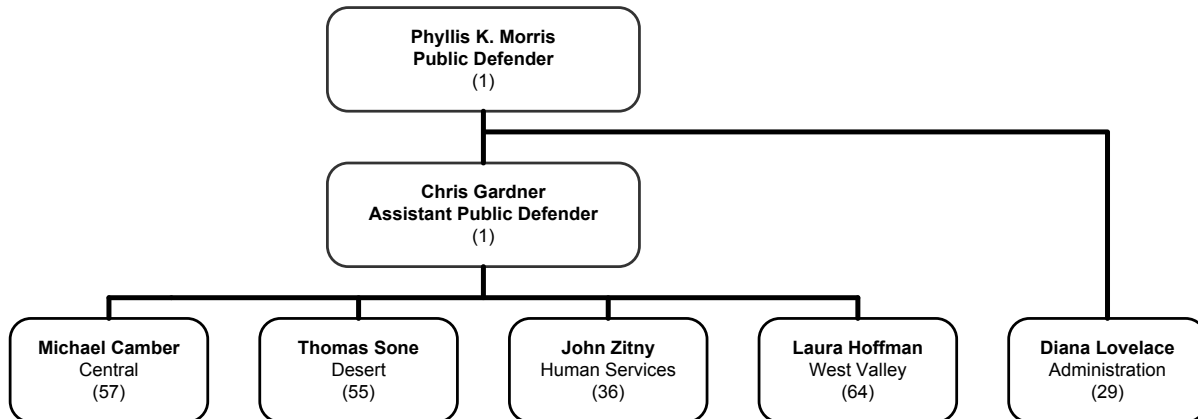
## PUBLIC DEFENDER Phyllis K. Morris

### DEPARTMENT MISSION STATEMENT

*Public Defender's Office protects constitutional rights and promotes justice through effective litigation.*



### ORGANIZATIONAL CHART



### 2012-13 ACCOMPLISHMENTS

- In collaboration with County Information Services Department, implemented a clerical automation project that reduced approximately 70% of clerical manual data entry, increasing efficiency and productivity.
- Entered into an MOU with the Department of Behavioral Health to fund social services support for Public Defender clients and their families.
- Expanded the Juvenile Accountability program to provide social services in the Victorville community.
- Increased litigation of motions in misdemeanor cases.
- Increased community outreach through civic and school groups.



## COUNTY GOALS AND OBJECTIVES AND DEPARTMENT PERFORMANCE MEASURES

**COUNTY GOAL: PROVIDE FOR THE HEALTH AND SOCIAL SERVICES NEEDS OF COUNTY RESIDENTS**

**Objective(s):** • *To the maximum extent legally allowed, utilize County programs to move participants to self-sufficiency.*

**Department Strategy:**

- *Protecting constitutional rights and promoting justice through effective litigation by conducting trials.*
- *Achieving case dispositions that increase chances of self-sufficiency.*
- *Providing relief from the consequences of a criminal conviction.*

Measurement	2011-12 Actual	2012-13 Target	2012-13 Actual	2013-14 Target
Percentage of closed cases with a motion filed.	New	New	New	4%
Percentage of closed cases with a preliminary hearing.	New	New	New	35%
Percentage of cases that go to trial.	New	New	New	1.35%
Percentage of Expungement or Certificate of Rehabilitation requests granted.	New	New	New	75%

## SUMMARY OF BUDGET UNITS

2013-14					
	Requirements	Sources	Net County Cost	Fund Balance	Net Budget
<b>General Fund</b>					
Public Defender	35,108,960	4,645,553	30,463,407		243
Total General Fund	35,108,960	4,645,553	30,463,407		243

5-YEAR REQUIREMENTS TREND					
	2009-10	2010-11	2011-12	2012-13	2013-14
Public Defender	33,785,481	32,707,647	32,710,032	34,286,690	35,108,960
<b>Total</b>	<b>33,785,481</b>	<b>32,707,647</b>	<b>32,710,032</b>	<b>34,286,690</b>	<b>35,108,960</b>

5-YEAR SOURCES TREND					
	2009-10	2010-11	2011-12	2012-13	2013-14
Public Defender	1,366,660	1,682,697	2,730,474	3,616,194	4,645,553
<b>Total</b>	<b>1,366,660</b>	<b>1,682,697</b>	<b>2,730,474</b>	<b>3,616,194</b>	<b>4,645,553</b>

5-YEAR NET COUNTY COST TREND					
	2009-10	2010-11	2011-12	2012-13	2013-14
Public Defender	32,418,821	31,024,950	29,979,558	30,670,496	30,463,407
<b>Total</b>	<b>32,418,821</b>	<b>31,024,950</b>	<b>29,979,558</b>	<b>30,670,496</b>	<b>30,463,407</b>



## Public Defender

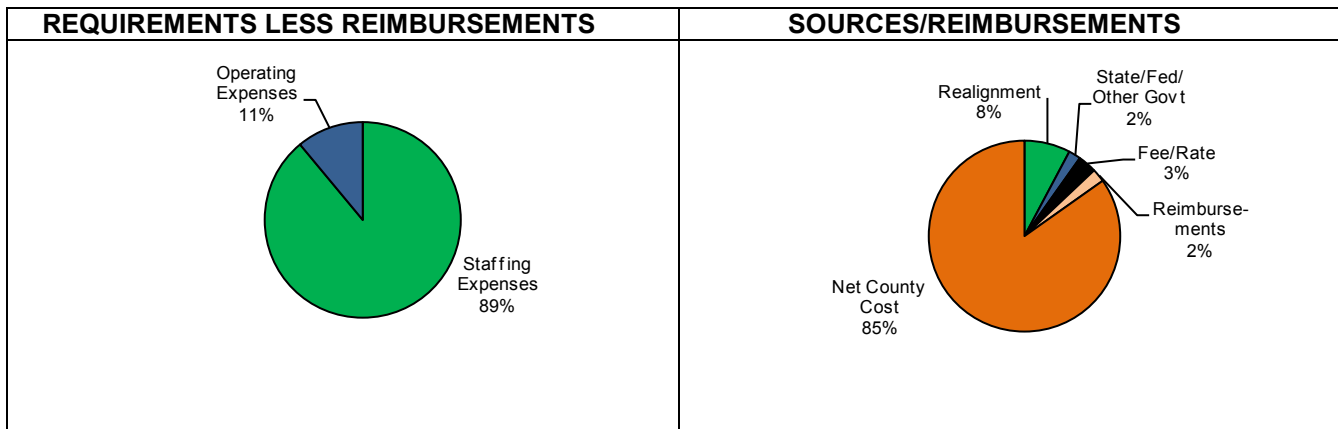
### DESCRIPTION OF MAJOR SERVICES

The Public Defender's Office plays a key role in the administration of justice by providing constitutionally mandated legal services to indigent clients in misdemeanor, felony, juvenile delinquency, and mental health civil commitment cases. Services provided by the Public Defender include performing legal research, writing briefs and writs, counseling clients regarding their legal rights and applicable procedures, investigating the underlying facts and circumstances of each case, negotiating with prosecuting authorities, filing and litigating pre-trial motions, and conducting bench and jury trials. The Public Defender is dedicated to providing for the social service needs of indigent persons throughout the county, actively pursuing case dispositions that increase client's chances of self-sufficiency and providing post-conviction assistance when possible.

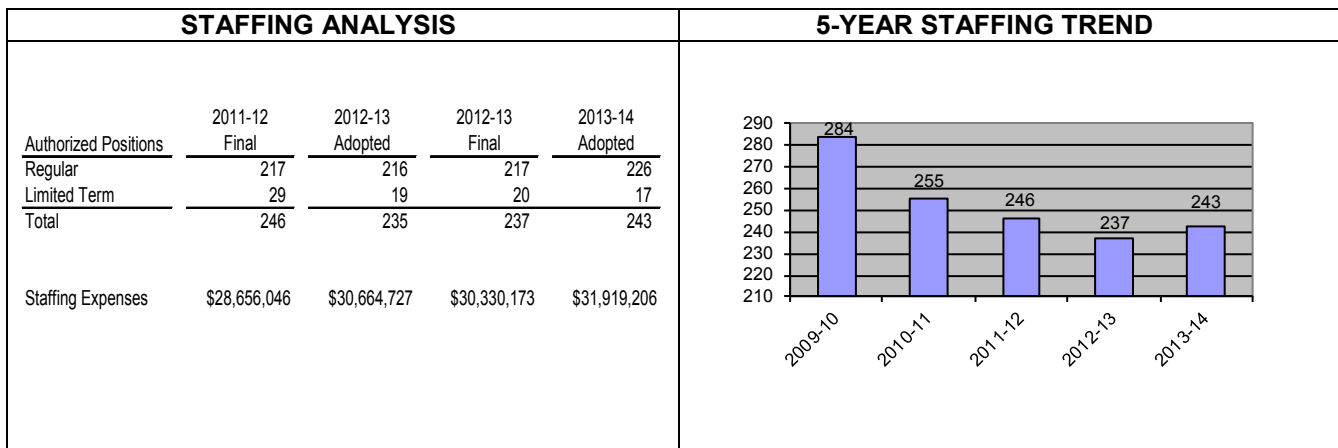
#### Budget at a Glance

Total Requirements	\$35,108,960
Total Sources	\$4,645,553
Net County Cost	\$30,463,407
Total Staff	243
Funded by Net County Cost	85%

### 2013-14 ADOPTED BUDGET



### BUDGETED STAFFING



**ANALYSIS OF 2013-14 ADOPTED BUDGET**

GROUP: Law and Justice  
DEPARTMENT: Public Defender  
FUND: General

BUDGET UNIT: AAA PBD  
FUNCTION: Public Protection  
ACTIVITY: Judicial

	2009-10 Actual	2010-11 Actual	2011-12 Actual	2012-13 Actual	2012-13 Final Budget	2013-14 Adopted Budget	Change From 2012-13 Final Budget
<b>Requirements</b>							
Staffing Expenses	30,212,495	29,660,914	28,656,046	29,184,304	30,330,173	31,919,206	1,589,033
Operating Expenses	3,586,529	3,431,613	4,160,083	4,274,830	4,569,273	3,948,955	(620,318)
Capital Expenditures	95,001	56,022	37,095	31,641	32,500	47,000	14,500
Contingencies	0	0	0	0	0	0	0
Total Exp Authority	33,894,025	33,148,549	32,853,224	33,490,775	34,931,946	35,915,161	983,215
Reimbursements	(332,639)	(448,001)	(346,816)	(419,736)	(645,256)	(806,201)	(160,945)
Total Appropriation	33,561,386	32,700,548	32,506,408	33,071,039	34,286,690	35,108,960	822,270
Operating Transfers Out	219,891	0	0	0	0	0	0
Total Requirements	33,781,277	32,700,548	32,506,408	33,071,039	34,286,690	35,108,960	822,270
<b>Sources</b>							
Taxes	0	0	0	0	0	0	0
Realignment	0	0	664,689	0	1,539,816	2,784,093	1,244,277
State, Fed or Gov't Aid	79,597	654,510	817,938	2,399,526	900,839	732,460	(168,379)
Fee/Rate	957,445	1,028,025	1,248,819	1,073,299	1,175,539	1,129,000	(46,539)
Other Revenue	5,953	2,487	0	655	0	0	0
Total Revenue	1,042,995	1,685,022	2,731,446	3,473,480	3,616,194	4,645,553	1,029,359
Operating Transfers In	323,340	0	0	0	0	0	0
Total Sources	1,366,335	1,685,022	2,731,446	3,473,480	3,616,194	4,645,553	1,029,359
Net County Cost	32,414,942	31,015,526	29,774,962	29,597,559	30,670,496	30,463,407	(207,089)
Budgeted Staffing					237	243	6

**MAJOR EXPENDITURES AND REVENUE IN 2013-14 ADOPTED BUDGET**

All Public Defender expenditures are for staffing, operating costs and the purchase of fixed assets necessary to achieve the Department's mission of promoting justice through effective litigation that protects constitutional rights. These expenditures are funded primarily through Net County Cost of \$30.5 million. Other sources of revenue include \$2.8 million of Realignment funding, legal services fees of \$1.1 million, and \$0.7 million in SB 90 reimbursements.

**BUDGET CHANGES AND OPERATIONAL IMPACT**

The Department's requirements are increasing by \$0.8 million primarily due to the addition of new positions that will support increasing workloads. Reductions in operating expenses reflect the Department's efforts to contain costs. Sources are increasing by \$1.0 million as the result of increased AB 109 funding awarded from the Local Community Corrections committee.

**STAFFING CHANGES AND OPERATIONAL IMPACT**

Staffing expenses of \$31.9 million fund 243 budgeted positions of which 226 are regular positions and 17 are limited term positions. The 2013-14 budget includes a net increase of 6 positions. The Department is requesting the following new positions: 1 Supervising Deputy Public Defender, 4 Deputy Public Defender, 1 Staff Analyst II, 1 Supervising Social Service Practitioner, 2 Public Service Employee, and 2 Investigative Technician II. The Supervising Deputy Public Defender and Deputy Public Defender positions will support increases in case activity related to Realignment. The Staff Analyst II position will support various administrative functions including budget development and tracking, grant and contract administration and perform various analytical studies, recommending and implementing new or improved processes. The Supervising Social Service Practitioner will supervise and direct the activities of the unit responsible for performing specialized social service casework.

Additionally, the Department is deleting 4 Law Clerk II positions and 1 Contract Social Service Practitioner position. The work performed by the Law Clerk II positions will be reassigned to unpaid volunteers and interns seeking to gain job experience in a law firm. The Department added a regular Social Service Practitioner position in 2012-13 and no longer requires the Contract Social Service Practitioner position.



**2013-14 POSITION SUMMARY**

Division	Regular	Limited Term	Total	Filled	Vacant	New	Total
Administration	14	17	31	27	1	3	31
Central Division	57	0	57	53	3	1	57
Desert Division	55	0	55	52	2	1	55
Human Services Division	36	0	36	33	2	1	36
West Valley Division	64	0	64	57	2	5	64
Total	226	17	243	222	10	11	243

Administration	Central Division	Desert Division
<u>Classification</u>	<u>Classification</u>	<u>Classification</u>
1 Public Defender	1 Chief Deputy Public Defender	1 Chief Deputy Public Defender
1 Assistant Public Defender	2 Supervising Deputy Public Defender	3 Supervising Deputy Public Defender
1 Chief of Administration	31 Deputy Public Defender	26 Deputy Public Defender
1 Automated Systems Analyst II	1 Supervising Investigator	1 Supervising Investigator
1 Automated Systems Analyst I	10 Investigator	7 Investigator
1 Automated Systems Technician	1 Supervising Office Assistant	1 Supervising Office Assistant
1 Accounting Technician	1 Investigative Technician II	1 Investigative Technician II
1 Executive Secretary II	1 Secretary II	1 Secretary II
4 Office Assistant III	8 Office Assistant III	13 Office Assistant III
1 Payroll Specialist	1 Office Assistant II	1 Office Assistant II
1 Staff Analyst II		
17 Public Service Employee	57 Total	55 Total
31 Total		
Human Services Division	West Valley Division	
<u>Classification</u>	<u>Classification</u>	
1 Chief Deputy Public Defender	1 Chief Deputy Public Defender	
3 Supervising Deputy Public Defender	4 Supervising Deputy Public Defender	
18 Deputy Public Defender	35 Deputy Public Defender	
2 Investigator	1 Supervising Investigator	
1 Secretary II	10 Investigator	
1 Supv. Social Service Practitioner	1 Investigative Technician II	
5 Social Service Practitioner	1 Supervising Office Assistant	
5 Office Assistant III	1 Secretary II	
36 Total	10 Office Assistant III	
	64 Total	

